



Privacy Statement

North Shore CMA

Effective Date: January 2024

1. Introduction

North Shore CMA ("we," "us," "our") is committed to protecting the privacy of our members, volunteers, donors, and visitors. This Privacy Statement outlines how we collect, use, disclose, and protect your personal information in compliance with the New Zealand Privacy Act 2020.

2. Information We Collect

We may collect personal information from you in various ways, including when you:

- ⇒ Become a member at a centre for our companionship and morning activities sessions
- ⇒ Volunteer or apply for volunteer opportunities at a centre or on our Governance Team
- ⇒ Make a donation
- ⇒ Subscribe to our newsletter
- ⇒ Contact us for information or support

The types of personal information we collect may include:

- ⇒ Name
- ⇒ Contact details (such as address, phone number, and email)
- ⇒ Date of birth
- ⇒ Emergency contact information
- ⇒ Health information (where necessary for participation in activities)
- ⇒ Membership information
- ⇒ Photographs
- ⇒ Donation history
- ⇒ Any other information you choose to provide

3. Use of Information

We use your personal information for the following purposes:

- ⇒ To provide and manage our companionship and morning activities
- ⇒ To communicate with you about your participation, volunteer opportunities, and donations
- ⇒ To illustrate our service and members by displaying photos in newsletters and on social media posts
- ⇒ To process donations and issue receipts
- ⇒ To manage our membership of centres



- ⇒ To improve our services and activities
- ⇒ To comply with legal obligations and protect our legal rights
- ⇒ To send you newsletters and updates (you can opt-out at any time)

4. Disclosure of Information

We do not sell or rent your personal information to third parties. We may share your personal information with:

- ⇒ Our staff and volunteers, for the purpose of providing our services
- ⇒ On Social Media (photographs)
- ⇒ In our Newsletters (photographs and information with permission)
- ⇒ Service providers who assist us with our operations (e.g., IT support, payment processing)
- ⇒ Authorities or organizations when required by law or to protect our legal rights

5. Security of Information

We take reasonable steps to protect your personal information from unauthorised access, use, or disclosure. We use physical, electronic, and procedural safeguards to ensure the security of the information we collect.

6. Access and Correction

You have the right to request access to and correction of your personal information. If you would like to review or update your personal information, please contact us at info@cmans.org.nz or phone 09 489 8954.

7. Changes to this Privacy Statement

We may update this Privacy Statement from time to time. Any changes will be posted on our website and will take effect immediately upon posting. We encourage you to review this Privacy Statement periodically to stay informed about how we are protecting your information.

8. Contact Us

If you have any questions or concerns about this Privacy Statement or our privacy practices, please contact us at:

North Shore CMA
Community Services Building, 5-7 The Strand, Takapuna, Auckland 0622
Postal Address: PO Box 33852, Auckland 0740
Email: info@cmans.org.nz
Phone: 09 489 8954